



Saturday, April 12, 2014
Westminster Civic Center
8200 Westminster Blvd.
Westminster, CA 92683
714.895.2860
www.westminster-ca.gov

VENDOR INFORMATION

After many years, the City of Westminster will once again host Spring Festival! The event will be held on Saturday, April 12, 2014 from 9am – 3pm in the Civic Center. This event will include entertainment, craft fair, commercial vendors, food booths, non-profit organizations, children's activities, and much more. We hope to see a few thousand visitors throughout the day.

Vendor Guidelines

Fees:	Westminster Based (Resident)	Non-Westminster Based
Non-Profit (Craft/Food)	\$20	\$25
Craft* Vendors:	\$30	\$35
Food Vendors:	\$40	\$45
Commercial Vendors	\$75	\$80

***Craft items must be homemade or hand crafted as opposed to being manufactured for retail.**

- Spaces are 10 feet x 10 feet.
- Tables, chairs, canopies and electricity WILL NOT be provided. You may supply a covering for your booth, not to exceed the size of your booth.
- The City of Westminster reserves the right to decide how many like-products will be sold by different vendors in order to ensure variety.
- Fee must accompany application. Checks should be made out to: City of Westminster
- Booths must be set up by 8:30am and remain until 3:00pm. All vendors are responsible for cleaning their booth area before leaving the event.
- Vehicles will not be allowed in the Festival area between 8:30am and 3:00pm.
- No refunds for cancellations after the deadline (March 26, 2014).
- The City of Westminster does not guarantee sales at this event. We will do our upmost to promote and market the event to have the greatest attendance possible.

For more information, please contact the Community Services & Recreation Department at (714) 895-2860 or visit our website at www.westminster-ca.gov.





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VENDOR APPLICATION

Vendor/Business Name _____

Contact Name _____ Resale License Number _____

Address _____

City _____ State, Zip _____

Phone _____ Cell Phone _____

Email address _____

Website _____

Select Vendor Type

- ☐ Non-Profit
501 (C) (3) # _____
- ☐ Craft Vendor
- ☐ Food Vendor
- ☐ Commercial Vendor

Description & Prices of Merchandise

Signature _____ Date _____ Amount Enclosed _____

Make checks payable to: **City of Westminster**

Return Application and Payment to:
Community Services & Recreation Department
Attn: Spring Festival
8200 Westminster Blvd.
Westminster, CA 92683

FOR OFFICE USE ONLY

Date Received: _____ Space Number: _____

Amount Received: _____

Please complete information on reverse side.

**Parks
Make
Life
Better!**

RELEASE & WAIVER OF ALL LIABILITY
AND INDEMNITY AGREEMENT



For and in consideration of permitting _____ to enroll/participate in the recreational program entitled **2014 Spring Festival** sponsored by the City of Westminster, the Undersigned hereby **voluntarily releases, discharges, waives and relinquishes** any and all actions or causes of action for personal injury, property damage or wrongful death occurring to him/herself arising as a result of participation in said recreational program or any activities incidental thereto wherever or however the same may occur and for whatever period said program may continue, and the Undersigned does for him/herself, his/her heirs, executors, administrators and assigns hereby release, waive, discharge and relinquish any action or cause of action, which may hereafter arise for him/herself and for his/her estate, and agrees that under no circumstances will he/she or his/her heirs, executors, administrators and assigns prosecute or present any claim for personal injury, property damage or wrongful death against the City of Westminster and its officers, officials, agents, contractors, boards, departments, servants or employees for any of said causes of action, whether the same shall arise by the negligence of any of said persons, or otherwise. **IT IS THE INTENTION BY THIS INSTRUMENT, TO EXEMPT AND RELIEVE THE CITY OF WESTMINSTER AND THE RELATED PARTIES MENTIONED HEREIN, FROM ALL LIABILITY FOR PERSONAL INJURY, PROPERTY DAMAGE OR WRONGFUL DEATH CAUSED BY THE NEGLIGENCE OF ANY PERSON OR ENTITY.**

The Undersigned, for him/herself, his/her heirs, executors, administrators or assigns agrees that in the event any claim for personal injuries, property damage or wrongful death shall be prosecuted against the City of Westminster and/or its officers, officials, agents, contractors, volunteers, boards, departments, servants or employees, he/she shall **defend, indemnify and save harmless** the same City of Westminster and the aforementioned related parties from any claim, cause of action, loss, liability, damage, lawsuit, cost or expense (including reasonable attorney's fees) by whomever or wherever made or presented for said personal injuries, property damage or wrongful death.

In case of accident or other emergency, the Undersigned hereby gives permission for the City of Westminster and/or its officers, officials, agents, contractors, volunteers, boards, departments, servants or employees, to obtain emergency medical treatment. The Undersigned further agrees to pay any costs incurred as a result of such treatment. In addition, the Undersigned has been notified that participants involved in said recreational program are subject to being photographed or videotaped, and he/she hereby gives permission for the City of Westminster to use such photographs or videotapes to publicize and promote the City's program.

The Undersigned acknowledges that he/she personally read, understands, and voluntarily signs this release and waiver of all liability and indemnity agreement, is fully aware of the potential risks and hazards which are inherent to engaging in the specific recreational program or any activities incidental thereto, including but not limited to, any negligent acts performed by the City of Westminster and/or its officers, officials, agents, contractors, volunteers, boards, departments, servants or employees, negligently created or maintained dangerous conditions of public property, weather conditions, equipment, machinery, playing conditions, other participants, on-site physical premises, structures or substantial works of improvement. The Undersigned voluntarily assumes all risks of loss, damage, or injury associated with his/her participation in the specified recreational program or any activities incidental thereto.

Participant Name _____

Date _____ Signature (parent if under the age of 18) _____

Address _____

Home Phone _____ Work Phone _____